

FAIRFAX YACHT CLUB

REQUEST FOR CLUBHOUSE USE

*No private events shall be scheduled on weekends and federal holidays between April 1 and October 31.
Weekends are defined as Saturday morning through Sunday evening.
No events may be scheduled during or within 4 hours of a FYC official meeting.*

Owner Name: _____ Unit number _____ Date: _____

I would like to reserve the FYC Clubhouse for (self or host name) _____

on (date) _____ from _____ AM/PM to _____ AM/PM

for (description of event) _____

I expect that approximately _____ people will attend this event. If attendees will be consuming alcoholic beverages, a copy of the Alcohol Permit must be attached to the application. If alcohol is served, present or otherwise consumed on FYC premises, FYC assumes no liability for any injury or death for any of the attendees or other persons injured or property damaged on or off FYC property. I understand that a fee of \$400.00 will be charged for up to four hours and that a cleaning/damage deposit of \$250.00 will be used to restore the Clubhouse to its pre-event condition if I do not clean, vacuum, take out the trash, put away utensils, etc. In addition, I understand that the clubhouse must be vacated, cleaned and locked by 11:00 p.m. I understand that I am responsible for any and all damages caused by attendees and that if there are damages that exceed the deposit, I will be billed for these and they will be due for immediate payment. I also understand I will also be billed for an additional \$100 hourly fee if the event runs beyond its estimated time.

Fee \$400 (no cash) Check number _____ Alcohol Permit Number (if applicable) _____

Cleaning / Damage Deposit: \$ 250.00 (no cash) Check number _____

Signature _____ **(Owner)**

Signature _____ **(Host if not the Owner)**

Received by Marina Manager _____ (Date and time)

Board Approved/Not Approved _____ (Date and time)

If disapproved, reason _____

FOLLOW-UP: Condition of Clubhouse AFTER event _____

Date deposit returned: _____ Amount returned: _____ By: _____