

FYC Security Card Policy

The Kantech access cards are the single most important security device at FYC. First, they limit access to FYC property and facilities to those who truly belong: Unit owners and their guests, bona-fide renters and their guests, and authorized contractors. Secondly, they provide a means to track the use of FYC facilities and services. Therefore, the club must rely on the cards to ensure the security and safety of all members. This policy establishes guidelines and requirements for maintaining an accurate and up to date accountability of Security Cards. They are listed below.

1. Each Unit is entitled to have four (4) Security Cards assigned to it. Security Cards belong to the individual FYC Unit, not to the Unit owner or tenant.
2. As cards are issued to Unit owners, those assigned to a particular Unit will be used only by the person or persons authorized to occupy that Unit. As an example, cards issued to Unit A21 shall be used only by the owner and his or her immediate family or, if the Unit is leased, only by the tenant and his or her immediate family.
3. Security Cards are not to be swapped among owners, renters, relatives, friends, contractors, etc. Since the Security Card is the sole means of knowing who comes and goes, if such swaps occur, it is impossible for FYC to know who is on the premises, using the kitchen, restrooms, buying ice, etc.
4. To better manage proliferation and potential misuse of Security Cards, owners must have their Cards revalidated annually. Failure to do so will result in suspension of access. At any time when it becomes necessary, Unit owners may request replacement Security Cards at a cost of \$10 each.
5. Owners who lease their Units shall ensure that BOTH the FYC Leasing Agreement and Vessel Registration Form are filed with the FYC Secretary.
6. Renters' Security Cards must be returned to the Unit owner at lease expiration.
7. Security Cards must be surrendered to the new owner when the Unit is sold. The current owner will have to replace any missing cards at a cost of \$10 for each security card not available at settlement.

If any owner, the Dock Master, or a Board member becomes aware of any improper use of a Security Card and notifies the Board, once verified by the Board, the Unit owner will be notified of the violation via e-mail and informed that that all privileges assigned to that card are being revoked immediately. The Unit owner has the right to appeal this action. Repeated abuse may lead to other penalties as allowed by the State of Virginia Condominium Act, FYC Bylaws and Rules and Regulations.